

SECRET

no negs

5 January 1965



MEMORANDUM FOR: AD/OSA
Chief, SPS

SUBJECT: EXCOM Briefing Note

Pursuant to my verbal request to your offices on 4 January on ~~four~~ topics of conversation at the EXCOM meeting, I would now like to establish this as a weekly requirement and request that topics which you consider appropriate for future EXCOM meetings be made available to this Office by COB Friday of each week. A negative reply is also requested.

25X1A



ALBERT D. WHEELON
Deputy Director
for
Science and Technology

Distribution:
2 - AD/OSA
2 - Chief, SPS
1 - Chrono
2 - DD/S&T Reg

SECRET